



ONEIDA COUNTY COMMISSIONERS

BILL LEWIS, CHAIRMAN – BOB CHRISTOPHERSEN – KEN ELIASON

10 COURT STREET, MALAD, IDAHO 83252

Meeting Agenda

June 27th, 2022

Meeting location – Event Center Conference room
459 South Main Street

9:00 A.M.	Consent agenda; claims and meeting minutes	Action item
	Access Idaho Agreement for the building Dept. credit card processing	Action item
9:15	proclamation; world elder abuse awareness month -area agency on aging	Action item
	Lights for parking area at the event center – Sawyer Fannesbeck	Action item
	One time increase for elevator change orders; electrical panel replacement	Action item
	Board of Guardians board member approval	Action item
	Boards and committee assignments/reports	Discussion
	Addressing change; Assessor office	Action item
	County drought declaration	Action item
10:00 am	State Insurance Fund (SIF) presentation from Dave Smith	Discussion
	Commissioners August meeting and budget hearing date change.	Action item
	Part time help for Weed Department	Action item
	Planning and Zoning administrator wage; Ameriben recommendation	Action item
	Proposed Development code changes;	
	P&Z recommendation/public hearing - discussion for hearing date	Action item
	R&B	
	Lease of county property for grazing	Action item
	129K roads; register with State	Action item
	2023 Budget discussion	
	Operator wages	Action item
	lease of 150M	Action item
	Contracted engineering	Action item
12:00	recess for lunch	
1:00	convene as a Board of Equalization.	
	BOE hearing for property assessment appeal by Ken James – RP0282418	
	Adjourn BOE hearing and reconvene the regular meeting.	
	Discussion and possible decision on appeal of property assessment for Ken James	Action item
	Report on PILT payment for 2022	
	2023 budget presentations by offices/departments.	
	▪ Assessor 1:30	
	▪ Sheriff 2:00	
	▪ Extension office	
	▪ Fair board	
	▪ Other offices as available	
4:00	Executive session per IC 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent...	



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Meeting minutes for June 27th, 2022

Commissioners in attendance: Bill Lewis, Robert Christophersen

Commissioner Lewis called the meeting to order. The agenda was reviewed.

Commissioner Lewis made the motion to add Charles Thurber onto the list of attendees for the Board of Equalization hearing and to also add to the reasons for the executive session by adding subsection (1)(f) of Idaho Code 74-206.

Commissioner Christophersen seconded. Both commissioners approved and the motion carried.

The consent agenda was addressed.

Commissioner Christophersen made the motion to approve the consent agenda consisting of the payment of claims and approval of the June 13th, meeting minutes.

Commissioner Lewis seconded. Both commissioners approved and the motion carried.

Commissioner Eliason arrived and participate in the rest of the days meeting.

Susan Cronquist came before the board requesting that they sign a proclamation regarding elder abuse awareness. The commissioners signed a proclamation last year for this very reason and thought it would be good to support this drive to bring awareness to the serious problems that the elderly face. The request was to declare the month of June as awareness month however it was thought that the proclamation would best help if it were active for the near future rather than in the past.

Commissioner Eliason made the motion to declare the month of July as World Elder Abuse Awareness month.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Lighting for the event center parking area. Extension agent Sawyer Fannesbeck reported that he obtained three options for upgrading the lighting in the parking area west of the event center. Each plan included possible incentives from Rocky Mountain Power however they did not have bids for the labor. The first plan was to purchase and install a new LED fixture on the existing poles. The second plan purchased a higher-grade light with dimming options that could be installed with photocell technology to allow for auto dim and bright functions depending on motion sensors. This light was twice the lumens as the first option and also included new poles. The third plan was to purchase the same light in plan two however they would be installed on the current poles.

The commissioners liked all three options for different reasons. They discussed possible costs and the benefits of having new poles. They decided that the third option would be best with the plans to



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remount the new fixtures on a better pole in the future. They asked Sawyer to obtain a bid for the labor and then report back for approval to move forward.

Elevator change order – with the approval of the change out of electrical panels for the new elevator the commissioners were concerned about the official change order. They discussed how this change order could be expedited once they receive it knowing that it would exceed the \$10,000.00 dollar change order authorization already approved. It was suggested that they approve a one time exemption to authorizing a change order for the electrical panel upgrade.

Commissioner Christophersen made the motion to approve authorization for commissioner Lewis to sign a change order for the replacement of the electrical panel at the court house for the purpose of installation of the elevator and that the amount will be roughly \$20,000.00.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Address changes – Deputy Assessor Jamie Olsen identified the need to update the addressing for some of the residence on the Malad Summit. The reason being is that their current addresses given to them when the lots were originally developed did not fit the proper addressing formats. When roads are on a grid system with all roads running straight and aligning north/south or east/west then they can be given numeric addresses. For irregular roads it is the practice to give the road a name and then assign a house number to each home on that road. Commissioner Lewis stated that she should proceed with the corrections by speaking with the county attorney to ensure that the correct process is followed. Sheriff Jones stated that having correct addressing will only aid in getting the emergency vehicles dispatched to the correct area when they are called out.

Mrs. Olsen also identified one other address correction that needed to be made. This address has the right road designation however the house number is incorrect. The error was found when an address was being assigned to an adjacent lot. The location is 3100 West and runs south of Hwy 38. The house number is 2240 however it should be around the 2120 number. She explained how addresses are assigned and how it would benefit others in the future by fixing the issue now.

The commissioners thought that where it was only on one home and did not include changing a road name that they could work with the home owner to get things corrected.

Dave Smith and John Whitt spoke to the commissioner about workman's compensation fund. They discussed how the program works, the specific trends in Oneida County and how the county could help alleviate some of the issues they have had in the past. They shared information regarding past claims, what demographics of employees are involved and how they affect the annual cost to the county. It was found that most accidents are with employees in the one to four years of service range however the more expensive claims are coming from the more seasoned workers. February and September are the two highest months for claims. Training was discussed along with the importance of having current safety plans and policies. Commissioner Lewis asked the road department and sheriff Jones how the



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county could help them in their respective departments to become more aware and help their employees remain safe.

Road supervisor Dredge reported that she was approached by a resident that would like to lease some county property east of Interstate 15 near the land fill for the purpose of grazing. Location, fencing and cost were all discussed. Commissioner Lewis asked commissioner Eliason who is in the cattle business, about expected cost and other terms to be considered.

Commissioner Lewis made the motion to authorize the lease of county property by the landfill for the purpose of grazing with commissioner Eliason negotiating the proper terms and price.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

129K roads in Oneida County – When authorized Semi trucks can configure their rigs in such a way as to be allowed to carry loads up to 129 thousand pounds if the county or state designates the said road as being one able to withstand the change. Past Oneida County commissioners approved the county road leading from Malad City to the pumice mines in the north west part of the county as one of the roads eligible for 129K designation. Later they added the Arbon Valley road from the county line on the north to State Highway 38 on the south side and the Stone Road from the town of Holbrook south to the Utah state line as also 129K approved. R&B secretary Lisa Baker informed the commissioners that these roads have never been listed with the State and further shares a portion of Idaho Code that stating that no roads should be given the 129K designation if it allowed interstate trucks the ability to avoid weigh stations. She made the recommendation that the county submit applications to the state to have these roads designated as 129K on the state maps. This will further let them make the decision on road eligibility. 7

The meeting was recessed for lunch.

Following lunch, the commissioners held a Board of Equalization meeting for RP0282418 prior to reconvening the regular meeting.

The commissioners discussed the assessment appeal on RP0282418. Although the appellant claimed he only paid \$10,000.00 dollars for the property, it was found that the sale was recorded at \$82,500.00 dollars on the Multiple Listing Service (MLS) which is a real estate sight that provides housing market information. The Assessor also shared the Idaho code that directs her to assess property between 90% and 110% of market value and with good sales reports for property in the same area, she felt that her assessment was in line with the law. The Assessor's calculations put the 5 acre lot being purchased for \$16,500.00 dollars per acre and she stated that she has record of other land in this area on the Malad Summit selling or up to \$19,455.00 per acre.

The commissioners thought that the sales information proved value in the land and thought that the Assessor had correctly valued the property.



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Commissioner Eliason made the motion to uphold that Assessors value on RP0282418 and deny the property assessment appeal made by Ken James.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Paragon contract amendment – The road and bridge have been using engineer Steve Freiburg to help with review of certain projects and road plans in the county. he was retained to help interpret the road standards that Paragon helped write. Since the original contract was signed, the road department has found need to consult with Steve on other projects and thus an amendment to the contract has been drafted for the purpose of approving additional funds and also to give a general idea of what the cost may be.

The commissioners were a little apprehensive in signing due to the scope of work being suggested. Commissioner Lewis discussed the needs of the county at this time and did not want to commit an additional \$23,500.00 dollars for projects that may not be acted upon. It was stated that the contract still declared that Steve would be paid on an hourly basis rather than a lump sum for each task. Commissioner Lewis then questioned if we were committing to each effort or if we could select which projects should move forward and the R&B supervisor stated that the engineer would only work on the items we approved and that he would only be paid for hours worked.

Commissioner Christophersen made the motion to approve the Paragon contract amendment. Commissioner Eliason seconded. All commissioners approved and the motion carried.

Operator wages – The road department has been unsuccessful in hiring two full time operators. They also tried to bring a couple of part time workers on board for the summer season however no applicants came forward. The current operators are doing their best but there is talking of going elsewhere and the commissioners are concerned. Most of the issues arise from other businesses being able to offer better incentives for their workers and all local businesses are fighting for the same people. The commissioners suggested increasing the wage now rather than waiting until the next fiscal year. the suggestion was to increase the three newest recruits who were at the one year mark for employment from \$16.85 per hour to \$19.00 per hour with the possible of another \$1.00 dollar if they pass the supervisors skill test. Further they suggest moving the three experienced operators from their current wage to \$21.00 dollars per hour and the supervisor who is making \$21.12 could go to \$23.01 per hour.

Commissioner Christophersen made the motion to approve wage increases for road and bridge effective on next payroll, as follows. Dianna Dredge increase to \$23.01 dollars per hour, Nick Gugelman, Rex Williams and Robert Rowley will move up to \$21.00 per hour and Ray Davis, Lance Leavitt, John Williams will move up to \$19.00 per hour.

Commissioner Eliason seconded. All commissioners approved and the motion carried.



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The further discussed the need for a part time weed department employee to help with the rest of the season.

Commissioner Christophersen made the motion to approve the hiring of a seasonal weed sprayer for the rest of this year at the rate of up to \$14.00 dollars per hour with the possibility of an additional \$1.00 if they become certified.

Commissioner Eliason seconded and the motion carried.

The commissioners discussed budget requests for the FY2023 year beginning with the Assessor and followed by Road and Bridge. The discussion lasted until 4:00 pm.

Commissioner Lewis made the motion to move into executive session per Idaho Code 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent...

and (1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Commissioner Eliason seconded. a roll call vote was taken

Commissioner Eliason – Aye

Commissioner Lewis – Aye

Commissioner Christophersen – Aye. The motion carried.

Following the executive session they heard budget request for the extension office, fair board and parks and recreation.

The commissioners discussed a public hearing to take public comment on proposed development code changes.

The decision was made to hold the hearing on July 20th, 2022 at 6:00 pm at the fire station located at 96 South 100 West in Malad.

The meeting was recessed at 8:00 pm.

June 28th, 2022. 8:00 am meeting was reconvened. Commissioner Lewis and Christophersen were in attendance.

Board of Guardians – another board member from Oneida County is needed. One of the previously selected members is not able to continue. Jack Harwell was the name presented as one who would be willing to serve in this capacity.

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Commissioner Lewis made the motion to approve Jack Harwell to serve on the Quad Board of Guardians from Oneida County.

Commissioner Christophersen seconded. Both commissioners approved and the motion carried.

Board assignments and other committees – Commissioner Lewis suggested that they all make an effort to report on the boards and committees that they respectively work with.

Drought declaration – Governor Little made a drought declaration for the lower portion of the state however Commissioner Lewis attended a meeting where it was stated that it would be beneficial if the county commissioners would make their own declarations. A drought declaration resolution from 2013 was read. It was suggested that the same verbiage be used with updates to the date and time.

Commissioner Lewis made the motion to approve resolution 2022-06-01 declaring Oneida County a drought area for the 2022 year.

Commissioner Christophersen seconded. Both commissioners approved and the motion carried.

Budget hearing date. Commissioner Lewis stated that the budget hearing date was set for the second meeting in August on the 22nd however he stated that he has a conflicting appointment for that day. He made the suggestion that the second meeting in August be moved from the 22nd, to the 29th and that the budget hearing date be changed to this new date also.

Commissioner Lewis made the motion to move the August 22nd meeting to August 29th, and to move the budget hearing to August 29th, also.

Commissioner Christophersen seconded. Both commissioners approved and the motion carried.

Planning and zoning administrator wage – Rhonda Neal has been reassigned as the P&Z administrator with the promise that she could be given a wage adjustment pending a wage study by Ameriben who has been working with the county for two years.

The wage study suggests an hourly rate of \$16.37 which is a Grade 7, Step 2.

Commissioner Lewis made the motion to approve the wage of \$16.37 for the planning and zoning administrator with retro active pay to the date she was hired to this position.

Commissioner Christophersen seconded. Both commissioners approved and the motion carried.



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The clerk reported that the Federal PILT payment was authorized again this year and that they county had received \$845,915. 00 dollars.

The commissioners review the following budget request for FY2023

Commissioners

Clerk

Coroner

Annex building

Court house building

The meeting was adjourned.

A handwritten signature in blue ink, appearing to read "Bill Lewis", is written over a horizontal line.

Bill Lewis, Chairman

Matthew L. Colton, Clerk

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